

Purchasing Management Certification Program

Institute for Supply Management (ISM), formerly National Association of Purchasing Management (NAPM), is a professional organization with a mission to provide national and international leadership in supply chain and purchasing management. ISM is a highly respected organization with a membership of over 45,000 professionals.

For additional information on ISM and the full certification requirements, visit their web site at www.ism.ws. For more information on the Weber State University Purchasing Management certification program contact Kristie Nielsen at (801)626-6774 e-mail at knielsen@weber.edu or visit our website at www.weber.edu/ce/pd/

Why Choose ISM?

Individuals certified by ISM have demonstrated their superior professional competence and knowledge in purchasing management. They are widely recognized by management and colleagues in the competitive world of purchasing and materials management.

Benefits include:

- X Enhanced knowledge
- X Increased respect
- X Higher self-confidence
- X Greater promotion opportunities

Who Should Participate?

Anyone who has or is now working or teaching on a professional level in purchasing/materials management should consider ISM certification.

The Role of Weber State University

Weber State University offers examination preparation courses for both Accredited Purchasing Practitioner (A.P.P.) certification covering exam modules 1 & 2 and Certified Purchasing Manager (C.P.M.) certification covering modules 3 & 4. Successful completion of the review courses does not guarantee successful completion of the certification exams. Registration for the courses does not include registration for the certification exams.

Accredited Purchasing Practitioner (A.P.P.) - 24 hour non-credit course

The A.P.P. Examination Preparation Course offers intensive study involving definitions and analytical material pertaining to modules one and two of the ISM exam series required for A.P.P. certification. The course is oriented toward individuals who are in entry-level positions performing purchasing-related duties. It is highly recommended that any individual taking this course first consult the ISM website to view additional certification requirements at www.ism.ws

Course Objectives:

- X Procurement requests
- X Identifying requirements
- X Preparation and evaluation of solicitations
- X Supplier analysis
- X Contract implementation and administration
- X Negotiations
- X Information technology
- X Quality management issues
- X Internal and external relationships

Certified Purchasing Manager (C.P.M.) - 24 hour non-credit course

The C.P.M. Examination Preparation Course offers intensive study involving definitions and analytical material pertaining to modules three and four of the ISM exam series. The course is oriented toward individuals who are in middle- to upper-level purchasing positions. It is highly recommended that any individual taking this course first consult the ISM website to view additional certification requirements at www.ism.ws

Course Objectives:

- X Sourcing analysis
- X Supply and inventory management
- X Value enhancing methods
- X Process improvement
- X Forecasting and strategies
- X Human resource management
- X Organizational management

Course Format and Cost

The purchasing management courses are taught in eight three-hour sessions (four sessions per module) meeting once per week.

Accredited Purchasing Practitioner (A.P.P.)
24-hour non-credit course
(includes required C.P.M. Study Guide - 7th Edition)
Covers modules 1 & 2 only \$350 per person

Certified Purchasing Manager (C.P.M.)
24-hour non-credit course
Covers modules 3 & 4 only \$300 per person

Next Offerings:

<u>Course</u>	<u>Dates</u>	<u>Time</u>	<u>Location</u>
A.P.P.	Wednesdays 04/09 – 05/28/03	5 to 8 pm	US Postal Service *
C.P.M.	Wednesdays 09/10 – 10/29/03	5 to 8 pm	US Postal Service*

*2100 S. Redwood Rd, Salt Lake City